

AEA Executive Board
Proposed May 2020 Minutes

High School portion:

Call to order: 1:00 p.m.

1. Teacher speak time - N/A
2. April Minutes - 1st motion, 2nd motion, April minutes accepted
3. April Treasurer's report - 1st motion, 2nd motion, April Treasurer's report accepted

President's/Executive Director's Report :

1. High school Issues - N/A
2. Emails - Do not "reply all" to a group email, opinions don't need to be expressed in a "reply all" email format.

VP's Report:

1. Kathryn Procter (H.S) - When is the deadline for seniors to submit work?
 - Teachers are being asked if they would permit students to make up work from prior terms so that the student can "pass" the class.
 - How are final grades being calculated? Teachers have not been notified as to the formula for this.
 - Parents can't see Plus Portal at the high school level so they don't know if their children are completing work or not.

Committee Reports:

1. Political Action: Kathryn Procter - Kathryn had a meeting at 3:30 same day as our AEA meeting. MTA conference was a success and Pam Rivers did an amazing job speaking!
2. Scholarship Chair: Susan Niles - 11 applicants, 3 also for 25 Week Club. 8 Google Meet for applicants for AEA scholarships. Interviews should be face to face (applicant not permitted to have camera turned off). Sue Niles will be stepping down as the Scholarship Chair.
3. Insurance Chair: Sue Niles - open enrollment is up, Sue will be stepping down as the Insurance Chair.
4. Membership: Bryan Hollister - A significant amount of Unit B members are putting their resignation in.

Adjournment: 1:40 p.m.

Intermediate portion:

Call to order:

1. Teacher speak time - N/A
2. April Minutes - Motion to accept - L. McCaslin/ Seconded - A. Quinn
3. April Treasurer's report - Motion to accept - L. McCaslin/ Seconded - P. Rivers

President's/Executive Director's Report :

1. Junior High issues -see VP Report
2. Middle School Issues - T. Holl - reached out via email to admin about being supplied gloves and lockers to be opened in preparation for classroom clean up and student belongings collection & pick up and how it will be organized - will custodians be available to help teachers or paras; hasn't received a response.
3. Emails - President requested that teachers do not utilize the "reply all" feature on emails sent out by Principals and to be mindful of comments in group emails; as this is a work email and not social media.

VP's Report:

1. Pam Rivers (JHS & Middle) -
 - a. JHS - Grading confusion was frustrating for teachers; but better now. Google Classroom has been a huge learning curve but teachers are doing their best with remote learning.
 - b. Doering - concerns with keep data in multiple places - google classroom, paper & PlusPortals

Constitution-Chair: Lisa Bruno - N/A

Unit B Coordinator's Report: Laurie McCaslin - Questions in regards to summer school and 12 months positions - DESE has set guidelines on May 18th. Meeting with T. Fazio about this.

Committee Reports:

1. Tech Communications Report: Ali Roberts - Teacher Appreciation pictures posted and minutes updated
2. Super Committee Report: Lisa Bruno - requested to reconvene subcommittee once DESE sets guidelines
3. Grievance Chair: Kathy Jediny - N/A
4. Social Chair: Kathy Jediny - N/A
5. Election Chair: Anita Quinn - suggested to invite newly elected members to June E-Board meeting. Board agreed.
6. Membership: Pam Rivers - MTA \$3 increase
7. Redistricting: Pam Rivers - No meetings set; could be problematic due to budget possible budget cuts

New Business:

1. Open positions for Insurance and Scholarship sub-committees; if any is interested - notify S. Rood or L. Bruno
2. Board discussed next year's schedules if remote learning is to continue, also rethinking "unlimited time" for grading in the Fall. Both will be an ongoing discussion.

Notes from High School portion: see High School minutes

Adjournment: 2:42 pm- Motion to accept - P. Rivers/ Seconded - L. McCaslin

*Respectfully submitted JHS minutes -
Lisa Bruno*

Elementary portion:

Call to order: 3:01

1. Teacher speak time
2. April Minutes- April minutes approved
3. April Treasurer's report

President's/Executive Director's Report :

1. Elementary issues- Cleaning out the classrooms- para offering to help teachers at Robinson. Principal said no because custodians will need to clean the room twice. Para is now going in 4 days. Inequities at the elementary level with cleaning up rooms. Clark told no paras could come in to help. They had 2 weeks to clean. Phelps and Granger are fine with cleanups. Clark and Robinson need help with getting paras to help.

Last Day of school is June 19th- we worked 4 days over April break. West Springfield filed to get their two days back. It was granted. Lisa Bruno will look into it.

Wellness Email Check- What happened to it. We didn't get a survey to ask how we are doing?

Longevity- Research is still ongoing. Need to receive it by the last paycheck in August for this contract.

We can still take summer courses with reimbursement.

2. Emails- make sure emails are school appropriate and not a rant. Don't utilize respond all on your own topic for principal sent emails.
 - a. Robinson got an email from the principal called Robbie's Recognition--recognize staff. This is a school based PBIS incentive. This was a virtual email. It was sent

out on Friday afternoon nominating Sarah Hopson. They asked to send in nominations--teachers feel like this wasn't appropriate because we can't see what teachers are doing from the home. We are all working above and beyond. Sarah wrote an email and he wrote back telling her she shouldn't email him over the weekend. He was upset with her and gave her a "slap" in the email. Sarah will share an email with Sean and Lisa.

VP's Report:

1. Sarah Barnett (Elementary)

Committee Reports:

Political Action: Kristy Dyer- Facebook live on student debt

Notes from High School and Intermediate portion:

Sue Niles is stepping down from insurance and scholarship chairs

Grading- Will talk with the superintendent about assignments due and the last day of school. We need a buffer with school work due before the last day. There has been no talk of how we are grading our students for the report card at the elementary level.

Evaluations- Frozen, it stopped on March 13, 2020. We don't need to put in any evidence. It will pick up again when we start school again. You will move to the next cycle.

Adjournment: 3:42 pm