

Addendum to Addendum A – TEAM MODELING SIDE LETTER AGREEMENT

Updated Junior High School Teaming Model for SY'2022-2023

Current language of Addendum A to be maintained:

“As part of the terms of settlement of the 2007-2010 collective bargaining agreement, the Association and the School Committee record the following agreements and understandings for the Junior High School teaming model that has been implemented for the 2009-2020 school year. The parties hereby agree to implement a model of teaming (defined as common planning time for each group of teachers who are assigned to a defined group of students) for the Agawam Junior High School, said model to be implemented during the term of this Agreement. The Superintendent, Principal of the Junior High School, and Teaming Committee jointly retain the right to continue work/modify such teaming models as in their discretion they determine to be the most appropriate. Within the teaming model and concept, a common planning time has been implemented to allow for effective continuity.”

New language for the 2022-2023 School Year:

1. Teachers at Agawam Junior High School shall teach 6 out of 8 periods.
 - (5) periods and one (1) 30-minute WIN block
2. Teachers shall teach no more than thirty (30) periods within the five-day cycle with one (1) unassigned period (“prep period”) per day, and one (1) common planning time (“team time”) per day.
3. All teachers will be assigned to a team (including Special Education teachers and Unified Arts teachers).
4. In order to maintain equity with all staff, a supervisory duty may be assigned (lunch duty, internal suspension, or arrival/dismissal) in lieu of common planning time at the discretion of the principal.
5. When team time falls during the lunch block, staff will need to be assigned lunch duty one (1) out of three (3) lunches.
6. The principal will make every effort to maintain equity with assigning supervisory duties and rotate duties throughout the year.
7. To maintain a safe learning environment, staff are expected to monitor hallways during passing periods.
8. The school schedule will rotate periods on a weekly basis starting after the first two (2) full weeks of school.
9. Special Education teachers will be assigned, as part of their teaching load, an instructional learning time for the students on their caseload. This will be assigned in lieu of Critical Literacy class for seventh grade teachers and Foreign Language class for eighth grade teachers.
10. The teacher’s lunch period shall be a minimum of twenty-three (23) minutes per day free from all duties.
11. A 30 minute daily WIN Block will be created for all AEA unit A members. This block can be placed at the beginning, before or after lunch, or at the end of the day.
12. Unit B members will be assigned to groups with Unit A members to assist as needed.
13. Students will be assigned to staff based on their student assessment data and other factors that will help them attain academic and social success. Attendance will be taken for student accountability and safety.
14. Groups will be determined by Administration with input from teachers.

15. WIN Blocks will be excluded from days with delayed starts, ½ day dismissals, or unusual circumstances as determined by the building administration in conjunction with AEA building leadership. WIN Block will be use for the following (See chart for a sample list of activities):

- a. FRCKLE MATH/ELA/Vocab.com (Monday – Thursday)
- b. PBIS/SEL/Community Building Activities (Fridays)
- c. Counseling sessions for high-risk students
- d. Agenda checks, grade checks, goal setting, and work organization
- e. As the year progresses, this schedule can be modified to offer enrichment activities for students and extra help/support from staff, make-up work and assessments.
- f. Assemblies/Enrichment/Reward Period (Preferred Activity Time – PAT) 1 – 2 times per month

16. Any necessary planning for WIN can be done during the designated daily team time.

The Agreement will be effective upon execution by the parties for the school year 2022 – 2023.

This Agreement shall automatically become null and void at the conclusion of the 2022 – 2023 school year.

On behalf of the Agawam School Committee: William P. Speltz

Date: 5/31/22

On behalf of the Agawam Education Association:

AEA President: [Signature]

AEA Executive Director: Joe Ben-Santaniello

Date: 6/1/22