

REQUIRED DOCUMENTS

REQUIRED DOCUMENTS All Required Documents **MUST** include date and/or year, employee name, and dependent's name.

FOR SPOUSE: At Least Two (2) of the following

- A copy of the front page of your 2022 federal tax return identifying this dependent as your spouse
- A document dated within the last 60 days showing current relationship status such as a bank, mortgage or credit card statement listing both names, or a Property Tax Statement issued within the past 12 months listing both names
- Certified copy of your marriage certificate listing your spouse's name.

FOR CHILDREN (up to age 26)*:

- A Certified copy of the child's birth certificate or adoption certificate naming you or your spouse as the child's parent, **OR**
- A certified copy of the court order naming you as the child's legal guardian.

FOR CHILDREN (age 26 and older)*:

**DOCUMENTATION NOTED FOR
"CHILDREN" ABOVE AND DISABLED
CHILDREN:**

- A copy of the front page of your 2022 federal tax return identifying the child as a dependent, **AND**
- Copy of the child's Medicare card, **AND**
- Statement from the Social Security Administration with the social security disability determination, **OR**
- A U.S. Court order adjudicating the child's disability.

****Documents will not be kept on file. You are only required to show the documentation during your meeting.***