

RESOLUTION

APPROVAL OF PLC - HIGH SCHOOL 2026-2027

WHEREAS, the Agawam School Committee (hereinafter the "Committee") and the Agawam Education Association (hereinafter the "AEA") recognize that structured Professional Learning Communities (PLCs) are vital to supporting collaborative teacher practices, refining instructional strategies, and enhancing student achievement at Agawam High School; and

WHEREAS, the school administration and the AEA have negotiated a Memorandum of Understanding (MOU) to establish a predictable, standardized framework for the high school PLC schedule for the 2026-2027 school year; and

WHEREAS, this MOU explicitly details operational expectations, including regular meeting days, explicit parameters for cancellations, the use of a standardized template for recording minutes, and the ongoing periodic involvement of both AEA leadership and building administration; and

WHEREAS, the implementation of this collaborative framework serves the best interests of the high school faculty, the administration, and the broader educational mission of the Agawam Public Schools;

NOW, THEREFORE, BE IT RESOLVED that the Agawam School Committee formally approves and adopts the 2026-2027 Memorandum of Understanding concerning the Agawam High School PLC framework.

Sheila Martin
Sheila Martin, M.Ed., Superintendent

6/23/2026
Date

SCHOOL COMMITTEE ACTION

7 yea 0 nay _____ absent _____ abstention

Dated this 23rd day of June, 2026.

Christopher C. Johnson
Christopher C. Johnson,
Mayor/Chairperson School Committee

6/23/2026
Date

Memorandum of Understanding

Whereas the Agawam School Committee (hereinafter referred to as "Committee") and the Agawam Education Association (hereinafter referred to as "Association") are parties to a collective bargaining agreement; and

Now, therefore, the parties agree as follows for the 2026-2027 school year:

1. On Tuesdays or Wednesdays (once per week), Agawam High School Professional Learning Communities (hereinafter referred to as PLC's) will meet for one period. The meeting will take place during the teacher's duty period.
 - i. On days when school is cancelled, PLC time will not be made up.
 - ii. Upon mutual agreement, PLC meetings can be cancelled due to unforeseen circumstances.
2. A template to record meeting notes and minutes will be provided to each PLC. The template includes meeting notes, dates, and discussion.
3. The AEA and building administration will meet periodically to discuss areas of focus for PLC's that are based on relevant student data.
4. The goals and directions of PLC meetings will be largely teacher-based with administrative support.
 - i. PLC time will not be used to write curriculum for courses.
 - ii. Any product or artifact is created at the discretion of individual PLC's.
5. All Unit A members who are located at the high school will participate in PLCs through a group or as a Related Service Provider/Consultant to individual PLCs. A list of those available for consultation will be provided to all PLC teams.
6. Teachers do not need to prepare for PLC time.
7. The constitution of PLC teams will be reviewed annually, staff will be surveyed, and adjustments will be considered based on mutual agreement.
8. Staff may branch out and join other PLC groups as desired, as long as it is recorded in PLC group documentation.
9. There are no other understandings, either verbal or written, between the parties to this Memorandum of Understanding.

On Behalf of the Agawam School Committee:

School Committee Chair: _____

Date: _____

Superintendent: _____

Date: _____

On Behalf of the Agawam Education Association:

President:  Date: 7/20/26

Executive Director:  Date: 6/30/26